APPLICATION FORM

St. John Bosco

Rite of Christian Initiation of Adults (RCIA)

Please **circle** the number which describes your situation:

1. **You are not a Catholic now, but are interested in taking instruction to join the Roman Catholic Church.**
2. **You are a baptised Catholic and would like now to take instruction for Confirmation and First Holy Communion.**
3. **You are a fully Confirmed Roman catholic and would like to take a refresher course in the Catholic faith.**

NAME IN FULL:……

ADDRESS IN FULL:……

……

TELEPHONE:……EMAIL:……

DATE OF BIRTH:……AGE AT APPLICATION DATE:……

IF YOU ARE A BAPTISED CATHOLIC

PLACE & DATE OF BAPTISM:

……

(You will also need to provide a copy of your baptism certificate)

WHAT OTHER SACRAMENTS HAVE YOU RECEIVED, WHERE & WHEN:

……

……

MARITAL STATUS IF OVER 18

IF YOUY ARE MARRIED, PLEASE STATE WHEN AND WHERE (Includes civil ceremony) . Also state here if you are engaged to be married.

……

For RCIA process, you will need a **sponsor** who is a **Confirmed and Practising Catholic.**

If you don't know anyone, your catechist can help.

Welcome to the St. John Bosco RCIA programme!

PTO FOR GDPR CONSENT

General Data Protection Regulation Privacy Notice for RCIA

1. How we use your personal data

We are committed to protecting your personal data. The only data we collect from you is as submitted by you on these application forms. Our legal grounds for processing your data are legitimate.

2. Disclosure of your personal data

We may have to share your personal data with appropriate Parish/Diocesan team members to offer any pastoral care. Communication with external third parties will only happen with your prior consent.

3. Data security

Protecting your data is important to us and we have put in place security measures to prevent your personal data from being accidentally lost, used or accessed in an unauthorised way, altered or disclosed.

4. Data retention

We will only keep your personal data for as long as is necessary to fulfil the purposes for which we collected it and no longer than one year after the RCIA PROGRAMME.

5. Your rights

You are able to exercise certain rights in relation to your personal data that we process. These are set out in more detail at https://ico.org.uk/for-organisations/ guide-to-the-general-data-protection-regulation-gdpr/individual-rights/

In relation to a Subject Access Right request, you may request that we inform you of the data we hold about you and how we process it. We will, in most cases, reply within one month of the date of the request. If you wish to make a Subject Access Request, please send the request to your parish Priest or email GDPR@portsmouthdiocese.org.uk marked for the attention of the Data Compliance Officer.

6. Accuracy

We have a duty to keep your personal data up to date and accurate . If there are any changes to your personal data (such as a change of address or contact details) please let us know as soon as possible by emailing the parish office - office@stjohnbosco.co.uk

Declaration of candidates (If over 18) or parents/ person with parental responsibility/ carer if under 18:

WE UNDERSTAND THAT THE INFORMATION GIVEN IS TRUE AND ACCURATE AND WE ARE AWARE THAT OUR DATA WILL BE USED AND SHARED AS DESCRIBED ABOVE:-

FULL NAME:…… SIGNATURE:……..

DATE:…….