PARENT CONSENT FORM
FHC PROGRAMME

Full name of child	
Date of Birth	
Adress	
Parents/ carer's name	
Parent/ carer's contact phone number (s)	
Alternative emergency contact phone number & relationship to child	
Health – allergies/ ailments/ medication's	

ST. JOHN BOSCO CATHOLIC CHURCH

PARENTAL AGREEMENT

	TICK
I agree to my Son/Daughter..... taking part in the FHC programme at SJB	
I agree to assist my child to participate FULLY in the FHC programme at St. John Bosco	
I agree to bring my child on time to each session	
I agree to bring my child to Mass regularly before, during & after the FHC preparation programme	
When the session is finished either I will collect my child..... will collect my child	
If there is a medical emergency, and I / carer cannot be contacted I agree that my child can receive medical attention and emergency treatment	
**** CHURCHSUITE REGISTRATION COMPLETE	

GENERAL DATA PROTECTION REGULATION PRIVACY NOTICE FOR FHC

1. HOW WE USE YOUR PERSONAL DATA

We are committed to protecting your personal data. The only data we collect from you is as submitted by you on these application forms. Our legal grounds for processing your data are legitimate.

2. DISCLOSURE OF YOUR PERSONAL DATA

We may have to share your personal data with appropriate Parish/Diocesan team members to offer any pastoral care. Communication with external third parties will only happen with your prior consent.

3. DATA SECURITY

Protecting your data is important to us and we have put in place security measures to prevent your personal data from being accidentally lost, used or accessed in an unauthorised way, altered or disclosed.

4. DATA RETENTION

We will only keep your personal data for as long as is necessary to fulfil the purposes for which we collected it and no longer than one year after the First Holy Communion Mass. You have the right to ask us to delete the personal data we hold about you in relation to these forms. .

5. YOUR RIGHTS

You are able to exercise certain rights in relation to your personal data that we may process. These are set out in more detail at https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/
In relation to a Subject Access Right request, you may request that we inform you of the data we hold about you and how we process it. We will, in most cases, reply within one month of the date of the request. If you wish to make a Subject Access Request, please send the request to your parish Priest or email GDPR@portsmouthdiocese.org.uk marked for the attention of the Data Compliance Officer.

6. ACCURACY

If there are any changes to your personal data (such as a change of address or contact details) please let us know as soon as possible by emailing the parish office - office@stjohnbosco.co.uk

DECLARATION OF CANDIDATES PARENTS/ PERSON WITH PARENTAL RESPONSIBILITY/CARER:

WE UNDERSTAND THAT THE INFORMATION GIVEN IS TRUE AND ACCURATE AND WE ARE AWARE THAT OUR DATA WILL BE USED AND SHARED AS DESCRIBED ABOVE:-

FULL NAME :..... **SIGNATURE:**.....

FULL NAME:..... **SIGNATURE**.....:.....

DATE:.....

FURTHER AGREEMENT - GDPR	TICK
I agree to the information provided on the application form being retained by SJB on its electronic systems for the duration of the programme and 1 year after	
I agree to my child's photo been taken and image occasionally being published on parish newsletters (and website as newsletter is published on the website weekly).	
I agree to my Son/Daughter having a parish prayer partner during the programme	
Information provided on this form, together with all other personal data held about these individuals by SJB Parish and the Diocese of Portsmouth, is processed in accordance with the Diocese's Privacy Notice, which can be obtained from www.portsmouthdiocese.org.uk	